

## Impact Assessment Checklist

<b>Impact Assessment Checklist</b>
<b>1. Title of proposal<sup>1</sup></b>
Climate Action Plan (CAP)
<b>2. Accountable Executive Officer</b>
Heather Holland – Land Planning and Development Executive Officer
<b>3. Designated Officers (Names and Job Titles) for developing proposal</b>
Neil Samson – Climate Change Policy and SEA Officer
<b>4. What is the nature of the proposal?</b>
<input checked="" type="checkbox"/> Update or introduction of a new policy, plan, strategy etc. <input type="checkbox"/> Review existing or introduction of new service or function <input type="checkbox"/> Reduction or removal of an existing service or function <input type="checkbox"/> Budget proposal <input type="checkbox"/> Other (e.g. technical note, decision). Please provide details: Click or tap here to enter text.
<b>5. What are the main implications from this proposal? Select all that apply</b>
<input type="checkbox"/> Introduction/removal or increase/decrease of charging <input type="checkbox"/> Increase or addition of a service <input type="checkbox"/> Reduction or removal of a service <input checked="" type="checkbox"/> New ways of working or updates to procedures <input type="checkbox"/> Different location, format or time of a service <input type="checkbox"/> New/changed options or entitlements <input checked="" type="checkbox"/> New/changed priorities or criteria <input type="checkbox"/> Other. Please provide details: Click or tap here to enter text.
<b>6. What is the purpose of the proposal?</b>
<p>The emerging Climate Action Plan will cover four key action areas:</p> <ul style="list-style-type: none"> <li>• Set a date by which the Council can achieve zero direct emissions (emissions that are owned or directly controlled by the Council) for its own activities and operations, along with interim targets to support the progressive reduction of our emissions, and setting out the actions necessary to achieve the reductions;</li> <li>• Identify opportunities to reduce indirect emissions (emissions from sources that are not owned and directly controlled by the Council, including the Council's supply chain);</li> <li>• Work with partners to establish a realistic target date by which net zero emissions can be achieved in East Dunbartonshire as a whole, and identify the main actions necessary to support achievement of the target; and</li> <li>• Set out a local strategy to adapt to the increasing effects of our changing climate and ensure resilience against the future impacts of climate change.</li> </ul>

<sup>1</sup> This includes policies, plans, procedures, programmes, frameworks, strategies, strategic decisions, service changes, masterplans etc.

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The Climate Action Plan will build on the considerable progress the Council has already made in these areas and will build on the collaborative approach that has made our existing achievements possible. The Council's own corporate carbon emissions have fallen 49% between 2012-13 and 2021-22. To maintain the momentum until the CAP, [an Interim Carbon Management Plan 2021-23](#) has been produced. Work is also under way to deliver a range of actions - contained in the [Sustainability & Climate Change Framework \(SCCF\) Action Plan](#), which was approved by Council in December 2019 and updated in September 2021 - to tackle climate change and fulfil our sustainability ambitions. Additionally, efforts to reduce carbon emissions at an area wide level and adapt to our changing climate are already being pursued through a range of Council strategies including the Local Housing Strategy, Local Transport Strategy, Local Development Plan and Economic Recovery Plan. A range of other work, including the preparation of our Flood Risk Management Plan, which is vital in responding to the increasing and intensifying rainfall experienced as a result of climate change, are important in increasing our resilience as weather patterns change.

The effects of climate change are already being felt. We are experiencing changing rainfall patterns, increased seasonality and more extreme weather events leading to greater risks arising from incidents such as flooding, high temperatures and higher wind speeds. These changes present a range of risks, including to health and wellbeing, economic losses and a greater burden on public spending impacting Council budgets. As a funding partner, Council officers have also made an important contribution to the development of the Glasgow City Region Adaptation Strategy and Action Plan, which will be launched at the end of June 2021. The Climate Action Plan will be the local expression of the Regional Strategy principles and the delivery mechanism for relevant flagship actions.

#### 7. What are the proposed vision, aims and objectives, if applicable?

It is intended that the document will set out how the Council will work towards achieving net zero carbon emissions in line with the Scottish Government's 2045 target for both the Council and area-wide through liaison with internal Council services and external organisations e.g. businesses, transport operators and energy suppliers. The Climate Action Plan final vision and objectives will be informed by data analysis, consultation and the relevant IAG assessment processes.

The draft Vision for the Climate Action Plan is as follows:

*East Dunbartonshire will place climate change mitigation and adaptation, the green economy and biodiversity at the heart of its decision making. By 20xx, we will be a net zero carbon Council and area and will have developed a strong partnership with our businesses, communities, young people and other partners to support, engage and involve them in addressing the climate emergency, reducing waste and delivering a circular economy.*

*By 20xx, we will have reversed biodiversity decline and have delivered a strengthened network of high quality green infrastructure which provides a wide range of nature-based solutions to climate change.*

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*We will undertake a programme of radical change, ensuring that our buildings and services rapidly decarbonise and achieve the goal of zero direct emissions by 20xx. Energy demands from our estate will be reduced then eliminated, we will identify the means to generate our own renewable energy, minimise waste and eliminate single use plastics from all our operations.*

*We will have minimised our indirect emissions by 20xx, and be purchasing goods and services in a way that minimise the climate impact of our expenditure.*

#### 8. What prompted the development of the proposal? (e.g. new legislation, administrative)

The Scottish Government accepted recommendations from the independent Climate Change Committee (Intergovernmental Panel on Climate Change) to significantly tighten the Scottish emissions reduction targets. The resulting Climate Change (Emissions Reduction Targets) (Scotland) Act 2019 amends the Climate Change (Scotland) Act 2009, introducing considerably more ambitious targets to reduce Scotland's greenhouse gas (GHG) emissions to net-zero by 2045 at the latest, with interim targets for reductions of at least 75% by 2030 and 90% by 2045.

Following introduction of the 2019 Act, the existing statutory public bodies reporting requirements were amended, with the introduction of new requirements for Scottish public bodies to report on:

- The body's target date for achieving zero direct emissions of greenhouse gases, or such other targets that demonstrate how the body is contributing to Scotland achieving its emissions reduction targets;
- Where applicable, any targets for reducing indirect emissions of greenhouse gases
- How the body is aligning its spending plans and use of resources to contribute to reducing emissions and delivering its emissions reduction targets;
- How the body will publish, or otherwise make available, its progress towards achieving its emissions reduction targets;
- How the body is contributing to Scotland's Adaptation Programme.

#### 9. What is the subject of the proposal (e.g. transport, land use, health)?

Climate change (mitigation and adaptation) – other subjects that are likely to be included are biodiversity, transport, flooding and drainage, housing, planning and land use, health and wellbeing, energy, renewables, air quality, water environment and utilities.

#### 10. What are the intended outcomes and functions of the proposal?

It is intended that the CAP will set new targets and milestones for emissions reductions by describing strategic and practical measures that can be introduced or expanded/scaled up to enable the targets for both the Council and area-wide to be met.

The CAP will also focus on proactively adapting to climate change which means changing the way we do things, in all areas of our organisation as well as area-wide to respond to the changing circumstances. This means not only protecting against negative impacts identified, but also making us better able to take advantage of opportunities.

#### 11. Will the proposal be driven by, influence or be influenced by any other existing or emerging proposals?

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The CAP will be influenced by and have a significant influence over the Councils:

- existing Sustainability and Climate Change Framework
- Local Heat and Energy Efficiency Strategy
- Local Outcome Improvement Plan
- Carbon Management Plan
- Corporate Asset Management Plan
- Local Development Plan 2 (and emerging LDP3)
- existing Green Network Strategy
- existing Open Space Strategy (and emerging Greenspace Strategy)
- Active Travel Strategy
- Local Transport Strategy and
- Local Housing Strategy.

At a regional level the CAP will be influenced and guided by the Climate Ready Clyde Strategy and Action Plan for Adaptation.

### 12. Has a previous version, or parts (e.g. objectives, actions) of this proposal been considered by any assessment before this?

- Equality Impact Assessment
- Risk Assessment
- Strategic Environmental Assessment
- Data Protection Impact Assessment

#### If yes for 1 or more assessment, please provide details:

All assessment undertaken at the inception of the CAP. This set of impact assessments relate to the CAP progress so far, which is the Options Report stage and will be fully revised for the draft CAP in 2024.

### 13. What is the period covered by the proposal and/or implementation date

The Climate Action Plan will cover a 10-year period from 2024-2034 to align with the Scottish Climate Change Plan. This period includes the 75% interim emissions reduction target which must be achieved by 2030 and covers the first half of the period leading up to the 2045 net zero emissions target. The Council has a statutory duty to support the delivery of these targets and will be required to report to the Scottish Government on progress towards contributing to their delivery on an annual basis and the Plan will form the context for this reporting.

### 14. What is the frequency of updates/reviews (e.g. annual)? Please include dates if possible

The CAP will be reviewed regularly in line with interim targets set within the Plan and will also need to take account of the fast-paced and evolving priorities of the Scottish Government.

### 15. Identify how the proposal supports the Local Outcomes Improvement Plan (LOIP)<sup>2</sup> select all that apply

<sup>2</sup> The Hub > Home > Council > Plans, Policies And Strategies > Strategic Plans and Policies > Local Outcomes Improvement Plan 2017-2027

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- Outcome 1:** East Dunbartonshire has a sustainable and resilient economy with busy town and village centers, a growing business base, and is an attractive place in which to visit and invest
- Outcome 2:** Our people are equipped with knowledge and skills for learning, life and work
- Outcome 3:** Our children and young people are safe, healthy and ready to learn
- Outcome 4:** East Dunbartonshire is a safe place in which to live, work and visit
- Outcome 5:** Our people experience good physical and mental health and wellbeing with access to a quality built and natural environment in which to lead healthier and more active lifestyles
- Outcome 6:** Our older population and more vulnerable citizens are supported to maintain their independence and enjoy a high quality of life, and they, their families and carers benefit from effective care and support services
- Guiding Principle 1:** Coproduction and engagement
- Guiding Principle 2:** Best Value
- Guiding Principle 3:** Evidence based planning
- Guiding Principle 4:** Fair and equitable services
- Guiding Principle 5:** Planning for place
- Guiding Principle 6:** Prevention and early intervention
- Guiding Principle 7:** Sustainability

### 16. Who is the main audience for this proposal? Select all that apply

- East Dunbartonshire Council employees
- Contractors or organisations/individuals carrying out a service on behalf of the Council
- Voluntary sector groups/organisations
- People living in a specific area of East Dunbartonshire. Please detail: [Click or tap here to enter text.](#)
- Everyone living in East Dunbartonshire
- People working, studying or volunteering in East Dunbartonshire
- Visitors to East Dunbartonshire
- Specific group(s) of people with a shared interest.
  - Experiencing socioeconomic disadvantage (this includes low/no wealth, low income, area deprivation, material deprivation)
  - Being in a particular age category
  - Being from a black or ethnic minority group e.g. Gypsy/Travellers
  - Speaking a language other than English
  - Women or girls
  - Identifying as Lesbian, Gay Bisexual or Transgender
  - Belonging to a particular religion or faith
  - Pregnant women or those on maternity/paternity leave
  - Having a long term limiting health condition or disability
  - Another marginalised group e.g. those experiencing homelessness, offenders/ex-offenders. Please detail: [Click or tap here to enter text.](#)

### Impact Assessment Checklist

None of the above

#### 17. Strategic Environmental Assessment (SEA)

**Stage 1: On completion and submission of the Impact Assessment Checklist to the relevant assessment officer(s) the level of SEA required will be determined.**

**Stage 2:** To be completed after Stage 1 and receipt of SEA Letter of Determination to identify relevant stages of SEA needed and completed.

SEA Letter of Determination  Pre-Screening Notification

Screening Report

Screening Determination

Scoping Report

CAP Evidence and Options Report has now been developed along with SEA Indicative Assessments of all Options (attached as background evidence to Council Report). These assessments will be expanded upon during development of the Draft CAP and corresponding SEA Environmental Report.

Environmental Report **OR**

SEA Letter of Determination stated SEA not required

#### 18. Risk Management

Please tick boxes to confirm completion of each stage.

Conduct Risk Assessment - Initial Risk Assessment has been drafted. This will be further developed for the Options Report and Draft Climate Action Plan stages.

Risks Assessment document reviewed by Corporate Risk Adviser

Risks Assessment document attached to Committee/Council papers along with Impact Assessment Checklist

#### 19. Data Protection Impact Assessment

Please tick boxes to confirm completion of each stage.

DPIA Screening Questions

**Is a full DPIA required?**

If yes:

Full DPIA carried out

If no:

DPIA Screening complete & no further DPIA required

Signed: *Neil Samson*

Date: 30/08/2023